

**LAMAR COUNTY FIRE SERVICE
APPLICATION FOR EMPLOYMENT
FIRE FIGHTER**

1. FILL OUT THE APPLICATION COMPLETELY AND ATTACH ANY SPECIAL SCHOOL CERTIFICATIONS TO THE APPLICATION.
2. READ AND SIGN AUTHORIZATION STATEMENT.
3. ATTACH A COPY OF YOUR HIGH SCHOOL DIPLOMA OR GED CERTIFICATE.

IF YOU HAVE A NFPA 1001 I-II CERTIFICATION, ATTACH A COPY OF CERTIFICATE,

If you are not NFPA 1001 I-II Certified attach a valid CPAT Certificate . (Less than 1 year old)

IF YOU HAVE NATIONAL REGISTRY EMT-BASIC CERTIFICATION, ATTACH A COPY OF CERTIFICATE, OR PROOF THAT YOU MADE A 16 OR ABOVE ON THE ACT TEST OR A 10 OR ABOVE ON THE READING TABE TEST

Your high school will have your ACT score if taken in high school. Call the GED center at the Forrest County Center 601-554-5551 on Highway 49 South for information about taking the TABE test. There is no charge to take the Full Battery Reading TABE test.

Medical Exam/Drug Test

Once a conditional job offer is made, the applicant must pass the NFPA 1582 standard medical exam & illegal drugs screen before any appointment may be made to a position as a Firefighter Recruit or Firefighter.

In the event you are hired, unless you have Firefighter 1001-I and II certification and are certified by the Mississippi Fire Personnel Minimum Standards and Certification Board, you must complete NFPA 1001 I-II and be certified by the Mississippi Fire Personnel Minimum Standards and Certification Board as prescribed by Lamar County Fire Services and state law. In addition, you must attend classes and pass National Registry EMT-B examination, unless you currently have this certification.

LAMAR COUNTY ONLY RESPONDS TO APPLICANTS SELECTED FOR INTERVIEWS.

Lamar County Fire Service

AN EQUAL OPPORTUNITY EMPLOYER EMPLOYMENT APPLICATION

LAMAR COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE IN HIRING OR EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, AGE, HANDICAP, MARITAL STATUS, OR VETERAN STATUS.

Employees of this organization are selected in order to accomplish the legal and operational duties established by statute and by the policy choices of the organization's elected officials. Each employee is expected to conduct him/herself in a manner that reflects favorably upon the organization and to recognize that he/she is subject to additional public scrutiny in his/her public and personal lives.

INSTRUCTIONS:

PLEASE FURNISH COMPLETE AND ACCURATE INFORMATION. APPLICATIONS WILL BE VERIFIED. INCOMPLETE OR ILLEGIBLE APPLICATIONS WILL NOT BE CONSIDERED. BE SURE TO SIGN THE APPLICATION. IN ADDITION TO COMPLETING THIS FORM, YOU MAY ATTACH A RESUME DETAILING YOUR PROFESSIONAL AND EDUCATIONAL BACKGROUND.

Mail to: Lamar County Board of Supervisors
Attention: Fire Coordinator
P.O. Box 1240
Purvis, Mississippi 39475

POSITION APPLIED FOR-FIRE FIGHTER

Check
Full time _____
Part time _____

PERSONAL INFORMATION

DATE OF APPLICATION: _____

NAME: _____
(LAST) (FIRST) (MIDDLE)

SOCIAL SECURITY #

ADDRESS: _____
(NUMBER) (STREET) (APT)

HOME TELEPHONE #

(CITY) (STATE) (ZIP)

WORK TELEPHONE #

Cell #

OTHER NAME(S) UNDER WHICH YOU ATTENDED SCHOOL OR WERE EMPLOYED:

AGE: ARE YOU OVER 21? Yes _____ No _____

HAVE YOU EVER BEEN EMPLOYED BY LAMAR COUNTY? _____

WHEN? _____ WHERE? _____

HOW LONG? _____ REASON FOR LEAVING _____

DO YOU HAVE ANY RELATIVES CURRENTLY EMPLOYED WITH THE COUNTY? YES _____ NO _____
IF YES, PLEASE LIST _____

NOTE: FIRE FIGHTER APPLICANTS MUST HAVE AND MAINTAIN A GOOD DRIVING RECORD.
PLEASE COMPLETE THE FOLLOWING:

DO YOU POSSESS A VALID MISSISSIPPI DRIVER'S LICENSE? YES _____ NO _____

MISSISSIPPI DRIVER'S LICENSE NUMBER: _____

ARE YOU ABLE TO PERFORM THE ESSENTIAL JOB FUNCTIONS AS SPECIFIED IN THE JOB
DESCRIPTION FOR THE POSITION YOU ARE APPLYING FOR? YES _____ NO _____ IF NO, PLEASE
EXPLAIN. _____

NOTE: RESPONSES TO THESE QUESTION WILL BE VERIFIED, THIS POSITION REQUIRES A
CRIMINAL RECORDS CHECK THROUGH THE FBI AND OTHER SOURCES. CONVICTION OF A CRIME
WILL NOT AUTOMATICALLY DISQUALIFY YOU FROM CONSIDERATION.

HAVE YOU EVER BEEN CONVICTED OF A CRIME, EXCLUDING MINOR TRAFFIC CHARGES, WHICH
HAS NOT BEEN ANNULLED, EXPUNGED OR SEALED BY A COURT? YES _____ NO _____, IF
YES, EXPLAIN FULLY, INCLUDING DATES, NATURE OF THE OFFENSE AND DISPOSITION
Attach addition sheets if needed.

HAVE YOU EVER BEEN DISCHARGED OR REQUESTED TO RESIGN FROM ANY POSITION?
YES _____ NO _____ IF YES, PLEASE EXPLAIN. _____

ARE YOU A UNITED STATES CITIZEN, OR, IF NOT, DO YOU HAVE A LEGAL RIGHT TO REMAIN
PERMANENTLY IN THE U. S.? YES _____ NO _____

IF YOUR APPLICATION IS CONSIDERED FAVORABLY, WHEN WILL YOU BE AVAILABLE
FOR WORK? _____

MILITARY SERVICE RECORD

HAVE YOU EVER SERVED IN THE U.S. ARMED SERVICES? _____

IF YES, LIST WHAT BRANCH AND WHERE YOU WERE STATIONED _____

ARE YOU CURRENTLY IN THE NATIONAL GUARD OR RESERVE? _____

IF YES, LIST WHICH AND WHERE _____

DATES OF DUTY: FROM _____ TO _____

TYPE OF DISCHARGE _____

RANK AT DISCHARGE _____ PRESENT RANK _____

ARE YOU NOW DEPENDENT UPON OR A HABITUAL USER OF ANY ADDICTIVE OR HALLUCINOGENIC DRUGS INCLUDING, BUT NOT LIMITED TO, AMPHETAMINES, BARBITURATES, HEROIN, MORPHINE, COCAINE, Mescaline, LSD, STP, HASHISH, MARIJUANA, AND METHADONE OTHER THAN FOR MEDICAL TREATMENT UNDER THE SUPERVISION OF A LICENSED PHYSICIAN? YES _____ NO _____

_____ IF YES, PLEASE EXPLAIN FULLY.

EDUCATIONAL BACKGROUND

	NAME OF SCHOOL	CITY/STATE	GRADUATE YES/NO	IF NOT, LAST GRADE	DEGREE/ CREDIT
HIGH SCHOOL	_____	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____	_____
COLLEGE	_____	_____	_____	_____	_____
OTHER	_____	_____	_____	_____	_____

PLEASE LIST ANY HONORS, AWARDS OR SPECIAL ACTIVITIES WHILE IN SCHOOL: _____

EMPLOYMENT BACKGROUND**OTHER INFORMATION**

WHY ARE YOU INTERESTED IN EMPLOYMENT WITH LAMAR COUNTY BEING ASSIGNED TO A VOLUNTEER FIRE DEPARTMENT? _____

WHAT DO YOU FEEL TO BE YOUR GREATEST QUALIFICATION? _____

THIS PORTION MUST BE COMPLETED EVEN IF SUPPLEMENTED BY A RESUME

LIST BELOW ALL PRESENT AND PAST EMPLOYMENT BEGINNING WITH YOUR MOST RECENT.

NAME OF COMPANY _____
ADDRESS _____ TELEPHONE _____
NAME OF SUPERVISOR _____
WEEKLY STARTING SALARY _____ WEEKLY LAST SALARY _____
DESCRIBE THE WORK YOU DID _____
WORKING DATES: FROM _____ TO _____
REASON FOR LEAVING _____

NAME OF COMPANY _____
ADDRESS _____ TELEPHONE _____
NAME OF SUPERVISOR _____
WEEKLY STARTING SALARY _____ WEEKLY LAST SALARY _____
DESCRIBE THE WORK YOU DID _____
WORKING DATES: FROM _____ TO _____
REASON FOR LEAVING _____

NAME OF COMPANY _____
ADDRESS _____ TELEPHONE _____
NAME OF SUPERVISOR _____
WEEKLY STARTING SALARY _____ WEEKLY LAST SALARY _____
DESCRIBE THE WORK YOU DID _____
WORKING DATES: FROM _____ TO _____
REASON FOR LEAVING _____

PAST RESIDENCES

List all addresses where you have lived during the past 10 years, beginning with present address. List date by month and year. Attach extra page if necessary.

FROM TO ADDRESS

**REFERENCES
(NO RELATIVES)**

NAME _____	RELATIONSHIP _____
ADDRESS _____	DAYTIME PHONE # _____
NAME _____	RELATIONSHIP _____
ADDRESS _____	DAYTIME PHONE # _____
NAME _____	RELATIONSHIP _____
ADDRESS _____	DAYTIME PHONE # _____

In the event of an emergency contact:

Name _____

Relationship _____

Home Phone # _____

Work Phone # _____

Cell Phone # _____

I HEREBY AUTHORIZE YOU TO CONTACT:

MY PRESENT EMPLOYER(S) **YES** _____ **NO** _____

MY PAST EMPLOYERS: **YES** _____ **NO** _____

As part of our normal procedure in processing applications, a routine inquiry will be made concerning your background. Former employers, school record offices and personal, school and employment references may be contacted to verify and obtain information concerning your background, qualifications, school and work records. Information gathered about your background and qualifications will be used to help make a fair employment decision. This information will only be available to those participating in this decision or those who process employment applications. As part of this investigation, a check of criminal records will also be conducted.

I hereby authorize the employer, its representatives, employees or agents to conduct all pre-employment inquiries and tests as described. I further authorize the employer and its agents to verify all statements contained in this application and any other materials I submit in connection with my employment application. I agree to complete any requisite authorizations forms. I release the employer, its agents and all providers of information from any liability arising out of the gathering and use of such information. In the event of employment, this authorization and release is valid throughout my employment and a photocopy is as effective as the original.

I understand all offers of employment are conditional upon satisfactory reference checks, successful completion of all pre-employment tests and production of all documents necessary for the employer to verify my identity and work authorization in accordance with the requirements of the immigration and Naturalization Services.

I understand Lamar County is a drug free workplace. Prior to employment I must submit to a pre-employment drug test and if I am hired, I understand that I may be subject to drug testing in the future, including random testing, pursuant to policies of Lamar County.

I hereby agree, on request to undergo physical examination by a physician designated by Lamar County at the County's expense. I understand that any physical or medical exam will be post offer of employment. I also agree to undergo future physical examinations that the county may require for continued employment.

I certify that the information I have provided on this application is accurate and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal.

I understand the acceptance of this application by the employer neither expresses nor implies I will be offered employment. I understand my employment is at will and I may resign at any time for any reason; similarly, my employment may be terminated by the county at any time for any reason. Any changes to this at-will employment agreement will not be valid unless in writing signed by me and a duly authorized representative of this employing organization.

DATE

SIGNATURE OF APPLICANT

DO NOT WRITE BELOW THIS LINE
FOR LAMAR COUNTY FIRE SERVICES USE ONLY

DATE APPLICATION RECEIVED _____
REVIEWED: APPLICATION ACCEPTED _____
APPLICATION REJECTED _____ STATE REASON(S) _____

CRIMINAL BACKGROUND CHECK DATE _____ DRIVER'S RECORD CHECKED _____
DATE OF AGILITY TEST _____

DATE OF PHYSICAL _____
ORIENTATION DATE: _____ DATE EQUIPMENT ISSUED _____

LAMAR COUNTY FIRE SERVICES JOB DESCRIPTION

JOB TITLE: Firefighter

DEPARTMENT: Fire Services

This job description should not be interpreted as all-inclusive. It is intended to identify the essential functions and minimum qualifications of this job. The incumbent(s) may be required to perform job-related responsibilities and tasks other than those stated in this job description. Nothing in this job description restricts management's right to assign or reassign job related responsibilities and tasks to this job at any time. Certain functions are understood to be essential; these include, but are not limited to, attendance, getting along with others, working a full shift, and dealing with and working under stress. Any essential function of this class will be evaluated as necessary should an incumbent/applicant be unable to perform the essential function or requirement due to a disability as defined by the Americans with Disabilities Act (ADA) reasonable accommodation for the specific disability will be made for the incumbent/applicant when possible.

JOB OBJECTIVE: Drives fire equipment to the scene of an emergency and operates the equipment as required. Firefighters protect the lives and property of citizens of Lamar County by responding to calls for firefighting, emergency medical service, emergency rescue and other emergencies.

ESSENTIAL JOB FUNCTIONS:

1. Responds to fire alarms by driving fire equipment to the scene of emergency.
2. Operates complex machinery as required for the purpose of setting up ladders, operating pumps and selecting and maintaining proper hydraulic pressure in pumps.
3. Washes and polishes fire trucks, cleans and inspects all firefighting equipment and performs preventative maintenance on fire apparatus to ensure readiness and to meet inspection standards.
4. Keeps all firefighting clothing such as boots, pants and coats in proper place ready for immediate use.
5. Attends classes in firefighting and emergency medical training; takes tests to measure amount of learning gained through training.
6. Sweeps, mops, vacuums, and dusts area of the fire station, works in kitchen preparing meals when assigned. Cuts grass around fire station.
7. Completes written fire maintenance reports on equipment.
8. Performs the duties of firefighter as required.

9. Connects hose to hydrant and nozzle; straightens hose as required and directs stream of water as instructed.
10. Operates and climbs ladders to reach the roof or upper stories of building.
11. Operates power saw to cut ventilation holes in the roof of burning buildings.
12. Removes flammable and/or hazardous materials from the fire scene.
13. Moves or assists in moving persons from the fire or accident scene; administers first aid, including cardiopulmonary resuscitation (CPR), to injured individuals.
14. Enters burning structures as required to extinguish the fire and remove occupants or hazardous materials.
15. Rolls hose and loads hose and other firefighting equipment on to truck after fire is extinguished.
16. Reviews conditions of air packs, pumps, and tools daily; recharges, repairs, or replaces equipment as required.
17. Inspects buildings as assigned to locate potential firefighting hazards and to obtain other related information.
18. Serves as a tour guide to groups touring a fire station or makes presentations to school or civic groups as assigned.
19. Completes incident reports and enters into NFIRS using a computer.

SECONDARY DUTIES AND RESPONSIBILITIES:

Performs other related duties as required by the Chief or his designate.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the mechanic of hydraulic
- Familiarity with basic mechanical principles
- Skill in the operation of hand and power tools
- Skill in the operation of a computer terminal keyboard
- Ability to think and act quickly in an emergency situation
- Ability to work for long periods under physically and mentally demanding situations
- Ability to work under all types of weather conditions
- Ability to follow oral directions immediately and exactly

- Ability to climb ladders and work safely at various heights
- Ability to react to rapidly changing conditions in a safe and efficient manner
- Ability to prepare routine reports
- Ability to communicate effectively
- Posses basic computer skills

ADDITIONAL REQUIREMENTS: must possess a valid Mississippi driver's license before employment and maintain license. You must have a valid license for duration of employment in this position.

Must be certified or become certified within 6 months by The State of Mississippi Board of Minimum Standards (Firefighter 1001-I-II) and certified (Fire Apparatus Drive/Operator) within 2 years.

Must be certified National Registry EMT- Basic or become certified within one year.

PHYSICAL REQUIREMENTS:

The physical activities marked below are representative of those that will be required on a regular basis to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work involves lifting, pushing, pulling or carrying 150 pounds or more while wearing firefighting equipment...
- Work involves the operation of tools such axes, shovels, sling blades, etc...

WORK ENVIRONMENT:

The environmental conditions marked below are common to this job.

- Outdoor weather conditions
- Wet humid conditions (non-weather)
- Work near moving mechanical parts
- Work in high precarious places
- Fumes or dust
- Toxic or caustic chemicals
- Extreme heat (non-weather over 90 degrees F)

- Low Noise (ex. Business office)
- Moderate Noise (ex. Light motorized equipment such as lawn mowers)
- Loud Noise (Fire Apparatus)
- Work involves the operation of motorized equipment such as chain saws, power saws, lawn mowers
- Work involves climbing or running
- Work involves stooping, bending, twisting, or reaching out in unusual positions
- Works in a relatively high average temperature over a long period of time
- Work involves considerable physical exertion of the whole body over a long period of time
- Work involves the detection of color differences
- Work involves determination of the correct location of a sound
- Work involves hearing and understanding conversation or sounds